

SUMMARY OF MEETING – NO QUORUM

1. Call to Order

Kelsie McClendon, Chair, called the meeting to order at 09:44 a.m.

2. Roll Call: Quorum (15) a quorum was not present, no official business was conducted.

Members:

Barbara Gallegos (A)	Eric Knott (A) ?	Marie Sullivan (P)	Shawn Hutchinson (T)
Belinda Hanson (P)	James Marshall (A)	Melissa Rafalski (T)	Shellie Frey (T)
Blair Liddicoat (P)	Jim Godfrey (E)	Michael Scione (T)	Tina Huff (A)
Bob Neckes (A)	Karen Poole (T)	Patricia Wallace (P)	Tony Abraham (T)
Chevera Trillo (P)	Karen Thorne (T) ?	Paul Magallanez (T)	Tony Maldonado (E)
Christine Mackay (A)	Karissa Brnak (A)	Paul Sanders (A)	Vanessa Andersen (A)
Christoph Hilscher (P)	Kayong Holston (A)	Rick McCartney (E)	Yolanda Locher (A)
Dillon Holmes (A)	Kelsie McClendon (P)	Rodney Pack (A)	

3. Pledge of Allegiance – Kelsie McClendon, Chair

4. Approval of Meeting Minutes – Action Item

No action taken – due to the lack of a quorum, the minutes were tabled for approval at the next meeting.

5. Follow-up Action Items – Discussion, Kelsie McClendon, Chair

- Feedback regarding Sector Structure.
- Bio- on all Board Members, complete form provided. Due Date: 10/11/13
- No ROI consultant due to conflicts in schedule, next meeting. Email questions to Patricia Wallace.
- Contacted NAWB for a link to the recordings of the Workforce Leadership Council meetings; as soon as a reply is received we will forward to board members.
- A monthly calendar for all activities is still in process.

6. Introduction of new Human Services Director, Bruce Liggett – Information, Patricia Wallace, Assistant Director

- Bruce Liggett provided the board with a brief work history.
- Brief introduction of members present and on the tele-conference line.

7. Sector strategy involvement from Board Members – Discussion, Kelsie McClendon, Chair

- Sector committee comprised of MWC Staff and Board Members focused on particular industries.
- Role of Sector Committees:
 - Strategic Management
 - Labor Market Analysis
 - Communications/Outreach/Advocacy

- Strategic Convening
- Opportunity Committee will represent other industries to find 'opportunities' for workforce development and support the sector committees in navigating the workforce development system.
 - Melissa Rafalski requested to participate in the Opportunity Committee.

8. ROI Questions for consultant – *Discussion, Patricia Wallace, WDD Assistant Director*

- Consultant was not able to attend this meeting due to conflicts in schedules. Kelsie asked board members to forward their questions about the results to Patricia before the next board meeting.

9. Sector Data Study, *Discussion, Patricia Wallace, WDD Assistant Director*

- Consultant was not able to attend this meeting due to conflicts in schedules.

10. New LWIB & Youth Council Slate

- Patricia Introduced two new staff liaisons:
 - Nancy Avina / MWC Full Board
 - Serene Carney / MWC Youth Council. Serene shared with the board the new theme for the council; Re-build; Re-direct; Re-focus and Re-energize
 - Karen Poole requested to participate in the MWC Youth Council

11. New Member Orientation

- Kelsie asked Eric Knot to lead the New Member Orientation taskforce. And representing MWC Staff will be Nancy Avina.
 - Rodney Pack requested to participate in the New Member Orientation taskforce

12. New Business Plan Model

- Patricia attended a meeting with Arizona Association of Workforce Development and received guidance for the new plan. Board Members will be asked to participate in taskforces to help write the different required sections.
- Due date is December 31, 2013; however, this board as well as the Maricopa County Board of Supervisors has to approve and also have a 30-day public review.
- Kelsie explained the staffing of the board, including vacancies. Asked board members to forward any nominations to his and Patricia's attention.

13. Call to the Public

- None

14. Adjournment: Meeting adjourned at 10:41 AM